

The Health Science Division offers programs of student leading to the Associate in Applied Science degree in Medical Assisting Technology (MAT), and Nursing, Long-term Certificate in Practical Nursing, and Short-term Certificates in Paramedic, Emergency Medical Technician Basic, Emergency Medical Technician Advanced, Surgical Technology, Sterile Processing Technician and Medical Assisting Technology. Certificates of Completion for one semester, are offered in phlebotomy and Sterile Processing Technology. The Workforce Solutions and Economic Development Division at the College also offers a Certificate of Completion in Nursing Assistant, and Dental Assisting.

The majority of programs require that students, upon program completion, pass a test given by a licensure board in order to practice within the discipline. Students should be aware that final determination of eligibility to sit for examination is made by the licensure board after review of the candidate's application and that Bevill State Community College has no control over the decisions of the licensure boards. Other factors may affect eligibility for licensing such as conviction of a criminal offense; conviction of a felony; drug/alcohol abuse or treatment for dependency on alcohol/illegal chemical substances; conviction of driving under the influence of drugs/alcohol and/or treatment of mental illness.

Admission to the College does not guarantee admission to a specific health science program of study, as these programs have additional requirements that must be met. Students should carefully review the specific programs of study to determine the requirements and/or the academic course prerequisites/corequisites. Also, the Health Science programs of study have specific ACT and/or Placement Test scores required for admission.

The College is committed to the health and welfare of the students enrolled in the Health Science programs of study. Therefore, various immunization and medical requirements are mandated with enrollment in a program or course. **Health Science courses require students to carry health insurance, which is the responsibility of the student.** Malpractice insurance is also required and will be included as a fee, payable with the student's tuition. **Health Science programs of study require drug screening, background checks, and testing fees, the costs of which are also the responsibility of the student.** In addition, housing, travel, parking, and meal expenses while involved in clinical activities are the responsibility of the student.

Clinical facilities utilized by the Health Science programs require drug screening and criminal background checks declaring that the student has no positive drug screens and no criminal history. Therefore, a background check will be required prior to enrollment in the Health Science programs and drug screens will be conducted prior to assigned clinicals as well as randomly throughout student's enrollment during assigned clinicals. The cost of the background check and drug screens related to cause will be the responsibility of the student. Background checks will be required for all new program admits (mobility, re-admits, etc.) and program transfers if background check is older than one calendar year. Violation of Health Science policies pertaining to a student's positive drug screen and/or a positive background check will result in the student being denied admission to any Health Science program or when already enrolled, the result will be the student's immediate dismissal from the enrolled Health Science program. **A dismissal from any Health Science program for disciplinary or unsafe client care will result in a student being ineligible for readmission to any Health Science program offered at Bevill State.**

Programs of study within the Health Science Division require specific essential mental and physical capabilities if the student is to be successful. Essential functions for each Health Science program of study are available on the Bevill State website (www.bscc.edu).

NOTE: Bevill State's Health Science Division makes every effort to include relevant, timely and accurate information in the Catalog. However, the Health Science Division reserves the right to make changes in the calendar, admissions policies, expenses, programs, curricula, course descriptions or any other matters addressed or not addressed in this publication. Prospective students and enrolled students should check with college admission officers and academic advisors to learn of any such changes. Also, updates are included in the online version of the Catalog. See www.bscc.edu/catalog.

Nursing

Nursing Degrees

Program

Nursing

Degree Type

AAS Degree

Location

All Locations

The nursing curriculum design is based on conceptual learning to facilitate transfer of knowledge, facilitate collaborative and active learning, focus on problems, foster systematic observations, and focus on nursing actions and interdisciplinary efforts and foster understanding of relationships. The concept-based learning approach helps learners to extrapolate meanings from one concept to another and identify commonalities.

Courses have been carefully planned to provide the student with a continuity of learning experiences. Content is organized in a spiraling manner from simple to complex, building on previous learning and adding new information, while allowing for continual review.

Students will obtain a practical nursing certificate after successful completion of NUR 112, NUR 113, NUR 114, and NUR 115 during the first three semesters of the program. The last two semesters will incorporate more advanced concepts required to ensure competency of the associate degree nurse.

Admission Criteria

1. Unconditional admission to the college (Application must be updated if student did not attend BSCC the previous semester).
2. Original transcripts from all colleges attended must be in the Office of Student Services by the nursing application deadline. Unlike routine college admission, the nursing department does not allow one semester to receive transcripts. Transcripts must be sent by the institution directly to the BSCC Central Records Office.
3. A complete nursing application must be submitted online via the BSCC college Website.
4. A minimum of 18 ACT composite score (writing component not required), National or on campus, is required and ACT results must be attached to the nursing application. There is no expiration date on ACT for this nursing application. ACT scores from on campus testing are valid only at that college and cannot be transferred by transcript or other means to any other institution or agency. The only exception is a waiver agreement between ACCS and ACT to allow the exchange of scores among the Alabama Community College System colleges.
5. A minimum of 2.5 GPA is required on a 4.0 scale based on the nursing required academic core courses. The core college courses are English Composition 1, Intermediate College Algebra, Anatomy & Physiology I, Anatomy and Physiology II, Microbiology, Human Growth & Development, Speech and a Humanities Elective (Art or Music Appreciation, Philosophy, Ethics, Religion, or a foreign language).
6. A minimum of 2.5 cumulative GPA is required for high school students without prior college work (GED acceptable).
7. Eligibility is required for English Composition I, Intermediate College Algebra, and Anatomy & Physiology I if not previously taken.
8. Good academic standing with the College. Students may not be on academic probation or suspension status or be a transfer student who is admitted to the college on probation.
9. Meet the Essential Functions for nursing.
10. Name of application is current legal name and matches copy of photo ID and name in BSCC system.

Associate degree nursing graduates are encouraged to consider the RN to BSN and/or the RN to BSN/MSN degree offered at four- year universities. To be considered for admission to the RN to BSN track, students may contact their BSCC nursing advisor or the RN Mobility Track advisor at a four-year institution to inquire about additional academic core courses and admission requirements.

Graduation

To receive an Associate in Applied Science Degree in Nursing, a student must meet the following requirements:

1. File an application for graduation with the Office of Student Services.
2. Clear all obligations with the College.
3. Students must successfully complete required Nursing curriculum with a grade of “C” (2.0 GPA) or better.
4. Must complete 25% of program requirements at BSCC.

Upon completion of program requirements students must pass a program specific licensure exam for employment purposes.

First Semester

Item #	Title	Credits
BIO 201	HUMAN A & P I	4
MTH 100	INTERMEDIATE COLLEGE ALGEBRA	3
ORI 107	STUDENT SURVIVAL SKILLS	1
NUR 112	FUNDAMENTAL CONCEPTS OF NURSING	7

Second Semester

Item #	Title	Credits
ENG 101	ENGLISH COMPOSITION I	3
BIO 202	HUMAN A & P II	4
PSY 210	HUMAN GROWTH AND DEVELOPMENT	3
NUR 113	NURSING CONCEPTS I	8

Third Semester

Choose either SPH 106 or SPH 107

Item #	Title	Credits
NUR 114	NURSING CONCEPTS II	8
NUR 115	EVIDENCE BASED CLINICAL REASONING	2
	SPH 106 or SPH 107	3

Fourth Semester

Item #	Title	Credits
BIO 220	GENERAL MICROBIOLOGY	4
NUR 211	ADVANCED NURSING CONCEPTS	7

Fifth Semester

Item #	Title	Credits
	Humanities/Fine Arts Elective	3
NUR 221	ADVANCED EVIDENCE BASED CLINICAL REASONING	7
	Total Credits	67

Nursing Mobility: LPN & Paramedic to ADN

Program

Nursing

Location

All Locations

Upon successful completion of NUR 209, students will be awarded 15 hours of non-traditional credit.

LPN to RN students who completed the concept based curriculum within one academic year from start of mobility program nursing courses, are exempt from taking NUR 209. These students will enter the nursing mobility program at NUR 211.

PROGRESSION: Students with two non-progressions in the mobility program must reapply and be accepted to start over in NUR 209, even if the student started the program in NUR 211. Students may elect to apply to the ADN program from the beginning.

First Semester – Required Pre-Requisite Classes

NOTE: Proof of unencumbered LPN licensure (Alabama or multi-state licensure (MSL) or active, unencumbered at the time of application.

**Alabama Department of Public Health (ADPH) Certified Nurse Aide Registry (<https://dph1.adph.state.al.us/NurseAideRegistry/>)

Item #	Title	Credits
BIO 201	HUMAN A & P I	4
MTH 100	INTERMEDIATE COLLEGE ALGEBRA	3
ORI 107	STUDENT SURVIVAL SKILLS	1
ENG 101	ENGLISH COMPOSITION I	3
BIO 202	HUMAN A & P II	4
PSY 210	HUMAN GROWTH AND DEVELOPMENT	3
	SPH 106 or SPH 107	3

First Semester

Item #	Title	Credits
NUR 209	CONCEPTS FOR HEALTHCARE TRANSITION STUDENTS	10

Second Semester

Item #	Title	Credits
BIO 220	GENERAL MICROBIOLOGY	4
NUR 211	ADVANCED NURSING CONCEPTS	7

Third Semester

Item #	Title	Credits
	Humanities/Fine Arts Elective	3
NUR 221	ADVANCED EVIDENCE BASED CLINICAL REASONING	7
	Total Credits	52

Nursing Program Policies

In order to continue in the nursing program, the student must:

1. Maintain a grade of "C" or better in all required general education and nursing courses and maintain a 2.0 cumulative GPA at current institution.
2. Complete all required general education courses according to the Alabama Community College System (ACCS) Nursing Education curriculum unless completed prior to admission. Any exceptions must be approved by the Associate Dean of Health Sciences or designee.
3. Maintain ability to meet essential functions for nursing with or without reasonable accommodations.
4. Maintain current CPR certification; American Heart Association (AHA) at the health care provider level.
5. Complete all nursing courses in the prescribed sequence. If a student withdraws or makes a "D" or an "F" in a nursing course, the student cannot progress in the nursing course sequence until the course is repeated successfully. **Course repetition will be based on instructor and clinical availability and program resources.**
6. **Adhere to the Bevill State Conduct Code and the Code of Ethics for Professional Nurses. Nursing faculty reserves the right at any time to require the dismissal of any student whose conduct or clinical performance is regarded as unsatisfactory. In such situations, an "F" will be entered on the student's transcript. Students receiving an "F" for this reason will not be eligible for readmission into any Health Science program at Bevill State.**
7. The nursing faculty reserves the right to withdraw any student from the program if a clinical agency refuses to allow that student clinical experiences.
8. Submit a satisfactory health physical & immunization records upon admission. The TB skin test and flu vaccine annually.
9. Maintain health insurance coverage throughout the program.
10. Adhere to current program attendance policy.
11. Obtain the required Bevill State student uniform.
12. Complete the required program semester hours to qualify for graduation. Some variation is allowed to accommodate transfer credit for colleges on a quarter hour system. An overall 2.0 GPA is required for graduation. Requirements for graduation are outlined in the College Catalog.

13. Function within the scope of practice as defined by the current Alabama Board of Nursing Nurse Practice Act.

NOTE: There shall be no auditing allowed for Nursing classes.

Nursing Non-Progression

Nursing non-progression is defined as failure of one or more courses in a semester OR withdrawal (for any reason) from one or more courses in two separate semesters. Two instances of non-progression will result in dismissal from the nursing program. Students will be required to apply for program admission as a new student and must submit all application criteria. If accepted as a new student the student must take, or retake all nursing program courses. The nursing application process is competitive. Admission is contingent on space availability. Nursing applications from prospective students having no prior admission to **any nursing program** will be given priority.

Reinstatement

Reinstatement is defined by ACCS as: Students who have withdrawal or failure in a nursing course and are eligible to return to that course will be considered for reinstatement to the program. Students who experience nursing non-progression in the nursing program and who desire reinstatement in the program must apply for reinstatement to the program.

Reinstatement to the program will be allowed one time only. A student must **request reinstatement within one year from the term of non-progression to be eligible for reinstatement.** Students dismissed from the program for disciplinary reasons and/or unsafe client care in the clinical area will NOT be allowed reinstatement to the nursing program. Students must adhere to nursing curriculum and program policies and procedures in effect at the time of reinstatement.

The following must be followed in order to be reinstated:

1. Verify student compliance with admission criteria to nursing program. This includes ACT of 18 or higher, Nursing academic GPA of 2.5, and BSCC GPA of 2.0 at the time of readmission.
2. Based on clinical space availability at the particular campus where non-progression occurred.
3. If there are clinical spaces available to meet each request for readmission, all students will be approved to reenter the nursing course where the non-progression occurred.
4. All readmissions must occur within a calendar year from the semester where the non-progression occurred.
5. According to ACCS nursing program policies, any student with 2 non-progressions during an admission cycle must re-start the nursing curriculum at the beginning.
6. Meet acceptable criteria for placement at clinical agencies for clinical experiences.
7. Demonstrate current American Heart Association CPR at the health care provider level.
8. Failure to follow these procedures may result in denial of reinstatement to the program.
9. Any changes in the program curriculum, admissions criteria, or procedures will be applicable upon the student's reinstatement.
10. Students are required to update all drug testing and background screening according to program policy.

Readmission

Readmission is defined by ACCS as: Students not eligible for program reinstatement may apply for program admission as a new student. If accepted as a new student, the student must take or retake all nursing program courses.

Transfer Student Admission

This transfer policy applies only to students desiring to transfer between ACCS institutions.

Students wishing to transfer must adhere to the following:

1. Meet the minimum admission standards for the nursing program and demonstrate competency as defined by the instructor (see #12).
2. Possess a GPA of 2.0 in all nursing program required courses taken at another institution at time of transfer. Nursing course credit will only be accepted from accredited nursing programs.
3. Dean/Director of previous nursing program must provide a letter of eligibility for progression in previous nursing program.
4. Be a student in good standing and eligible to return to the previous nursing program.
5. Comply with all program policy requirements at accepting institution.
6. Complete at least 25 percent of the nursing program required courses for degree/certificate at the accepting institution.
7. Acceptance of transfer students into nursing programs is limited by the number of faculty and clinical facilities available. Meeting minimal standards does not guarantee acceptance.
8. Applicants must possess certain physical and mental abilities to meet the required essential functions of the nursing program. A list of Essential Functions is available in the nursing office or www.bscc.edu in the Nursing Student Handbook.
9. Applicants must meet program health requirements.
10. The Nursing Coordinator will make recommendations to the Associate Dean of Health Sciences for acceptance of prior nursing course(s) credit.
11. Must meet acceptability criteria for placement at clinical agencies for clinical experience.
12. Transfer students will be required to pass a dose calculation exam at 100%. Only one re-test will be allowed. After successful completion of the dose calculation exam, a written nursing skills exam must be passed at 80% or higher. Students will then be required to satisfactorily check off nursing procedures in the College campus lab under the supervision of a faculty member. The required skills include but are not limited to: head-to-toe physical assessment, sterile urinary catheter insertion, sterile suctioning, injection sites, medication administration, nasogastric tube intubation.

Transient Student Policy

The transient policy applies only to students desiring to enroll as a transient student in Alabama Community College System institutions.

It does not apply to students wishing to enroll as a transient student at other institutions.

Criteria for Transient Status

1. Must meet minimum admission standards for the nursing program.
2. Must possess a GPA of 2.0 in all nursing program required courses taken at another institution.
3. Dean/Director of previous nursing program must provide a letter of eligibility for progression in previous nursing program.

4. A student seeking enrollment as a transient student must follow procedures in place at both the parent institution and the receiving college. Additionally, the student must receive prior approval from the parent institution's nursing program dean/director for any nursing courses taken on a transient basis as well as approval from the nursing program dean/director of the receiving college to enroll.
5. Transient students must complete a Transcript Request Form at the end of the term before a transcript will be issued to the primary institution.
6. Must comply with all program policy requirements at accepting institution.
7. Must meet acceptability criteria for placement at clinical agencies for a clinical experience.
8. Acceptance of transient student into a nursing program is limited by the number of faculty and clinical facilities available. Meeting minimal standards does not guarantee acceptance.
9. Student selection for transient status is based on GPA in nursing program required courses.

Dismissal Policy

A dismissal from any Health Science program for disciplinary or unsafe client care will result in a student being ineligible for readmission to any Health Science program offered at Beville State.

Health Requirements

1. Nursing faculty reserve the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The nursing faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the nursing program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform nursing skills effectively.
2. Clinical agencies/facilities require the school to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is non-negative, the student will be immediately dismissed from the nursing program.
3. **A student who is hospitalized/treated for any existing health problem which may physically or emotionally impair their ability to provide safe and competent clinical care, must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.**
4. A completed health form must be submitted to the Division Chair/Coordinator. In addition, students must comply with any additional health requirements of clinical agencies.
5. All students must present verification of health insurance as part of compliance certification, as well as maintain their health insurance coverage throughout enrollment in the nursing curriculum.

Tardiness

Regular and punctual attendance is required. A student who is not in the class/lab/clinical at its beginning will be counted tardy. Three tardies will count as one absence according to Nursing policy. A detailed description may be found in the nursing program policy.

Attendance

It is the student's responsibility to be aware of the exact number of absences in each class. If absences exceed the number of times a class/lab/clinical meets per week, the student will be issued a grade of "F" in the course, subsequently, will prevent the student from progressing in the curriculum.

Grading Scale

Students may earn the following grades in nursing courses:

- A: 90 to 100
- B: 80 to 89
- C: 75 to 79
- D: 60 to 74
- F: 59 and below

Test scores are not rounded to the next whole number (i.e. 78.6 is 78.6). Only the final course grade is rounded – 0.5 or higher is raised to the next whole number.

FAILURE TO COMPLY WITH ANY OF THE ABOVE STIPULATIONS/POLICIES WHILE IN THE NURSING PROGRAM CONSTITUTES GROUNDS FOR DISMISSAL FROM THE PROGRAM.

Licensure Information

It is imperative that nursing students meet the legal, moral, and legislative standards which are utilized to determine acceptable behavior for the nurse (RN/PN). Each prospective nursing student should be aware of the Alabama Board of Nursing's regulations regarding the review of applicants for eligibility for initial and continuing licensure.

According to the Nurse Practice Act. Licenses §34-21-25(b)(1) The board may also deny, revoke, or suspend any license issued by it or otherwise discipline a licensee or holder of a multistate privilege to practice in Alabama, upon proof of any of the following regarding the licensee:

1. Is guilty of fraud or deceit in process or attempting to procure a license.
2. Has been convicted of a felony.
3. Is guilty of a crime involving moral turpitude or of gross immorality that would tend to bring reproach upon the nursing profession.
4. Is unfit or incompetent due to the use of alcohol, or is addicted to the use of habit-forming drugs to such an extent as to render him or her unsafe or unreliable as a licensee.
5. Is unable to safely practice nursing with reasonable skill and safety to patients by reason of illness, inebriation, excessive use of drugs, narcotics, alcohol, chemicals, or any other substance, or as a result of any mental or physical condition.
6. Has been convicted of any violation of a federal or state law relating to controlled substances.
7. Is guilty of unprofessional conduct of character likely to deceive, defraud, or injure the public in matters pertaining to health.
8. Has willfully or repeatedly violated this article, as defined by board rules and regulations.
9. Has been sentenced to a period of continuous incarceration serving a penal sentence for the commission of a misdemeanor or felony. The disciplinary action shall remain in effect until the board acts upon the application of the licensee for reinstatement of the license.

Students who complete the program meet the educational qualifications of the Alabama Board of Nursing for writing the National Council Licensure Examination (NCLEX-RN/PN). However, completion of the academic program in no way assures the student of eligibility to write the exam or of licensure. The final decision for eligibility to write the NCLEX is made by the Alabama Board of Nursing after review of the candidates application.

Qualifications of Applicants for Licensure

Qualifications of applicants for licensure is outlined in the Alabama Board of Nursing Administrative Code 610-X-4-.02.

1. The applicant for licensure shall:
 - Be a high school graduate or the equivalent, as determined by the Board.
 - Be of good moral character. A criminal background check may be conducted by the Board at its discretion.
 - For registered nurse licensure, graduated or successfully completed all requirements for graduation from an approved registered nursing program in Alabama, or an approved registered nursing program located in another jurisdiction or territory that substantially meets the same educational criteria as Alabama programs. Licensure by equivalency does not meet the requirement.
 - For practical nurse licensure, graduated or successfully completed an approved practical nursing program in Alabama, or an approved practical nursing program located in another jurisdiction or territory that substantially meets the same educational criteria as Alabama programs. Licensure by equivalency does not meet the requirement.
 - A criminal fingerprint or other biometric-based background check shall be conducted prior to issuance of multistate licensure or application by endorsement.
2. Education training and/or service completed through the Air Force Basic Medical Technician Corpsman Program (BMTCP) - 4N051-5 Skill Level or the ARMY LPN Program 68WM6 is acceptable as completion of an approved nursing program and meets the licensed practical nursing education requirement.
3. An applicant shall provide a valid social security number prior to the Board issuing a license.
4. Be a citizen or legal resident of the United States. Individuals who are not legally present in the United States are not eligible for licensure.

For further information regarding program requirements, contact the nursing program department located on any Beville State campus.

Emergency Medical Services Paramedic

The Paramedic Program offers several options. It is recommended that the student consult the EMS faculty for advising regarding the different options.

Paramedic

Program

Paramedic

Degree Type

AAS Degree

Location

Sumiton Campus

The Paramedic Program offers several options. It is recommended that the student consult the EMS faculty for advising regarding the different options.

- The AAS may be obtained from any campus.
- The Paramedic level courses are offered only on the Sumiton Campus.

Admission Requirements/Program Policy

Applicants must be at least 18 years old, possess a GED or high school diploma and complete all general college application requirements. Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. The student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1. Applicants must possess a valid, current CPR card.

This program is designed to provide the training necessary for successful completion of the requirements for Paramedic, to enable the student to take the National Registry of EMT's Paramedics Exam, and, if successful, to apply for an Alabama license. The program goal is to prepare competent entry-level Paramedics in the cognitive, psychomotor, and affective domains. The length of the program is five semesters.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens may be conducted throughout the curriculum. If a drug screen is non-negative, the student will be immediately dismissed from the Paramedic program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the Paramedic program immediately.
3. Certain clinical facilities utilized by the Paramedic program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required upon enrollment in the program. The cost of the background check/affidavit will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal from the Paramedic program. Background information will be provided to all clinical facilities. A clinical facility has the right, at their sole discretion, not allow the student to attend the facility and if so, the student will receive an "F" for the clinical course, be dismissed from the program, and not allowed to return to the program.
4. Paramedic program faculty reserve the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the Paramedic program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. A student who is treated or hospitalized for any health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.
6. A completed health form must be submitted. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage before attending the first scheduled clinical day, as well as maintain this health insurance coverage throughout the program of study.
8. Dismissal from the program will result in a student being ineligible for readmission to the Paramedic program or any other Health Science program offered at Beville State for two years.
9. The grading scale is A: 92-100; B: 83-91; C: 75-82; F: 74-Below.
10. At no time will a student be substituted for staff during a hospital or prehospital clinical.
11. There is no advanced placement, experiential learning credit, or challenge for EMS courses.

12. EMS courses are progressive during the semester and each course must be successfully completed to continue into the following semester.
13. Clinical issues will be decided by the Clinical Review Board.
14. The Paramedic Program must be completed within two (2) calendar years from beginning paramedic level courses to be approved to take the National Registry Examination.
15. Students must possess National Registry of EMTs (NREMT) EMT Certification to take the NREMT Paramedic Examination.

General Studies Courses

Item #	Title	Credits
ORI 107	STUDENT SURVIVAL SKILLS	1
ENG 101	ENGLISH COMPOSITION I	3
	Humanities/Fine Arts Elective	3
MTH 116	MATHEMATICAL APPLICATIONS	3
BIO 103	PRINCIPLES OF BIOLOGY I	4
PSY 200	GENERAL PSYCHOLOGY	3

Field of Concentration Courses

Item #	Title	Credits
EMS 118	EMERGENCY MEDICAL TECHNICIAN	9
EMS 119	EMERGENCY MEDICAL TECHNICIAN CLINICAL	1
EMS 155	ADVANCED EMERGENCY MEDICAL TECHNICIAN	7
EMS 156	ADVANCED EMERGENCY MEDICAL TECHNICIAN CLINICAL	2
EMS 241	PARAMEDIC CARDIOLOGY	3
EMS 242	PARAMEDIC PATIENT ASSESSMENT	2
EMS 244	PARAMEDIC CLINICAL I	1
EMS 245	PARAMEDIC MEDICAL EMERGENCIES	3
EMS 246	PARAMEDIC TRAUMA MANAGEMENT	3
EMS 247	PARAMEDIC SPECIAL POPULATIONS	2
EMS 248	PARAMEDIC CLINICAL II	3
EMS 253	PARAMEDIC TRANSITION TO THE WORKFORCE	2
EMS 254	ADVANCED COMPETENCIES FOR THE PARAMEDIC	2
EMS 255	PARAMEDIC FIELD PRECEPTORSHIP	5
EMS 256	PARAMEDIC TEAM LEADERSHIP	1
EMS 257	PARAMEDIC APPLIED PHARMACOLOGY	2
	Total Credits	65

Paramedic Short Term Certificate

Program

Paramedic

Degree Type

Short-Term Certificate

Location

Sumiton Campus

Admission Requirements

Applicants must be at least 18 years old, possess a GED or high school diploma and complete all general College application requirements. Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. The student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1. Applicants must possess a valid or current CPR card.

There are three entry points to this program:

1. Successfully completed EMT.
2. Successfully completed EMT and Advanced EMT.
3. Completed all academic courses, hold an associate degree or higher, and possess an Alabama healthcare provider license acceptable to the program.

This program is designed to provide the training necessary for successful completion of the requirements for Paramedic, to enable the student to take the National Registry of EMTs Paramedic Exam, and, if successful, to apply for an Alabama Paramedic license. The length of the program is three semesters.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens may be conducted throughout the curriculum. If a drug screen is non-negative, the student will be immediately dismissed from the Paramedic program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the Paramedic program immediately.
3. Certain clinical facilities utilized by the Paramedic program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required upon enrollment in the program. The cost of the background check/affidavit will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal from the Paramedic program. Background information will be provided to all clinical facilities. A clinical facility has the right, at their sole discretion, to not allow the student to attend the facility and if so, the student will receive an "F" for the clinical course, be dismissed from the program, and not allowed to return to the program.
4. Paramedic program faculty reserve the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the Paramedic program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. A student who is treated or hospitalized for any health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.
6. A completed health form must be submitted. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage before attending the first scheduled clinical day, as well as maintain this health insurance coverage throughout the program of study.
8. Dismissal from the program will result in a student being ineligible for readmission to the Paramedic program or any other Health Science program offered at Beville State for two years.

9. The grading scale is A: 92-100; B: 83-91; C: 75-82; F: 74-Below.
10. At no time will a student be substituted for staff during a hospital or prehospital clinical.
11. There is no advance placement, experiential learning credit, or challenge for EMS courses.
12. EMS courses are progressive during the semester and each course must be successfully completed to continue into the following semester.
13. Clinical issues will be decided by the Clinical Review Board.
14. The Paramedic Program must be completed within two (2) calendar years from beginning paramedic level courses to be approved to take the National Registry Examination.
15. Students must possess National Registry of EMTs (NREMT) EMT Certification to take the NREMT Paramedic Examination.

Upon completion of program requirements students must pass licensure exam for employment purposes.

Field of Concentration Courses

ORI 107 is a pre/co-requisite for this degree.

Item #	Title	Credits
EMS 241	PARAMEDIC CARDIOLOGY	3
EMS 242	PARAMEDIC PATIENT ASSESSMENT	2
EMS 244	PARAMEDIC CLINICAL I	1
EMS 245	PARAMEDIC MEDICAL EMERGENCIES	3
EMS 246	PARAMEDIC TRAUMA MANAGEMENT	3
EMS 247	PARAMEDIC SPECIAL POPULATIONS	2
EMS 248	PARAMEDIC CLINICAL II	3
EMS 253	PARAMEDIC TRANSITION TO THE WORKFORCE	2
EMS 254	ADVANCED COMPETENCIES FOR THE PARAMEDIC	2
EMS 255	PARAMEDIC FIELD PRECEPTORSHIP	5
EMS 256	PARAMEDIC TEAM LEADERSHIP	1
EMS 257	PARAMEDIC APPLIED PHARMACOLOGY	2
Total Credits		29

Advanced - Emergency Medical Technician Short Term Certificate

Program

Paramedic

Degree Type

Short-Term Certificate

Location

Fayette, Hamilton, & Sumiton Campuses

Fayette, Hamilton, & Sumiton Campuses

Admission Requirements

Applicants must be at least 18 years old, possess a GED or high school diploma, and complete all general College application requirements. Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. Upon entry into the program the student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1. Applicants must possess a valid, current CPR card.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is non-negative, the student will be immediately dismissed from the EMT program.
2. Certain clinical facilities utilized by the EMT program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required upon enrollment in the program. The cost of the background check/affidavit will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal from the Paramedic program. Background information will be provided to all clinical facilities. A clinical facility has the right, at their sole discretion, to not allow the student to attend the facility and if so, the student will receive an "F" for the clinical course, be dismissed from the program, and not allowed to return to the program.
3. Emergency Medical Technician faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
4. There is no advance placement, experiential learning credit, or challenge for EMS courses.
5. EMS courses are progressive during the semester and each course must be successfully completed to continue into the following semester.

Upon completion of program requirements students must pass licensure exam for employment purposes.

Field of Concentration Courses - Advanced EMT

ORI 107 is a pre/co-requisite for this certificate.

Item #	Title	Credits
EMS 155	ADVANCED EMERGENCY MEDICAL TECHNICIAN	7
EMS 156	ADVANCED EMERGENCY MEDICAL TECHNICIAN CLINICAL	2
	Total Credits	9

Emergency Medical Technician Short Term Certificate

Program

Paramedic

Degree Type

Short-Term Certificate

Location

Sumiton Campus

Fayette, Hamilton, & Sumiton Campuses

Admission Requirements

Applicants must comply with the Essential Functions of the program and provide a current (within the last 6 months) physical exam including up-to-date immunizations. Upon entry into the program the student must provide verification of current health insurance. Applicants must adhere to the Alabama Department of Public Health Administrative Code, Chapter 420-2-1.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the EMT program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the EMT program immediately.
3. Certain clinical facilities utilized by the EMT program require criminal background checks declaring that the student has no criminal history. Therefore, a background check will be required prior to enrollment in the EMT program. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to or dismissal from the EMT program.
4. Emergency Medical Technician faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. All students must be able to perform the Essential Functions. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.
6. A completed health form must be submitted to the EMS Program Director. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage before attending the first scheduled class day, as well as maintain this health insurance coverage throughout the program of study.
8. A dismissal from the EMT program will result in a student being ineligible for readmission to the EMT program or any other Health Science program offered at Beville State.
9. At no time will a student be substituted for staff during a hospital or prehospital clinical.
10. There is no advance placement, experiential learning credit, or challenge for EMS courses.

Upon completion of program requirements students must pass licensure exam for employment purposes.

Field of Concentration Courses - EMT

ORI 107 is a pre/co-requisite for this certificate.

Item #	Title	Credits
EMS 118	EMERGENCY MEDICAL TECHNICIAN	9
EMS 119	EMERGENCY MEDICAL TECHNICIAN CLINICAL	1
	Total Credits	10

Surgical Technology

The goal of Bevell State Community College's Surgical Technology Program is to produce knowledgeable graduates who have developed the essential behaviors of the profession, are prepared to successfully complete the National Board for Surgical Technology Certification Exam, and can perform as skilled entry-level surgical technologists. The program will accomplish this through education in the cognitive (knowledge), psychomotor (skills), and affective (attitude) learning domains. The program provides the qualified and motivated applicant with learning experiences that are supportive and responsive to individual needs. These experiences are facilitated by qualified faculty and/or preceptors and are designed to help students learn to apply theory to practice.

Surgical Technology Degrees and Certificates

Sterile Processing Technology

Program

Surgical Technology

Degree Type

Short-Term Certificate

Location

Sumiton Campus

Sterile Processing Technicians play a crucial role in the safety of the surgical patient. Technicians are trained in the proper processing of operating room (OR), emergency room (ER), and labor and delivery instruments and devices as an essential component of their role. Sterile processing technicians keep patients safe by following safety standards and understanding sterilization methods for different classes of surgical instruments.

Admission Requirements

Applicants must possess a GED or high school diploma and complete all general application requirements for the College. Unconditional admission to the College is required and original transcripts from all colleges attended must be in the Office of Student Services. A minimum of 16 ACT composite score (writing component not required). National or Residual is required. ACT score must be uploaded with application. Dual enrolled students must possess a minimum high school GPA of 3.0.

Eligibility is required for Anatomy & Physiology 1 (BIO 201) (Dual Enrollment requirement)

1. Students are expected to attend all classes for which they are registered. Students who are unable to attend class regularly, regardless of the reason or circumstance, should withdraw from that class before poor attendance interferes with the student's ability to achieve the objectives required in the course. Attendance is considered mandatory for successful completion of the sterile processing course. Students that exceed 2 absences in either class and/or clinical may receive a grade of "F" for the course.
2. Complete laboratory/clinical sections of all classes on campus or at a clinical site. Laboratory section assignments will be made based on space availability which may be day or evening.
3. Student must be at least 18 years old on the first day of class when registering for Central Sterile Lab with Preceptorship (SUR 152).
4. Upon conditional admission in the Sterile Processing Technology program:
 - Physical examination and Health Science programs Essential Functions form(s) must be signed by a healthcare provider prior to being assigned clinical rotations in the program.
 - A clear background check will be required. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to the SUR program. Fees for background check must be paid by the student.

- Verification of health insurance coverage as well as maintaining health insurance throughout the program of study is required.
- Verification of a negative drug screen. Fees for drug screen must be paid by the student.

Clinical Requirements

Prior to beginning clinical experiences all of the following items must be verified by the Surgical Technology Program Director or the Surgical Technology Clinical Coordinator:

- Current American Heart Association Health Care Provider (CPR) card
- Physical examination form and Essential Functions form signed by a health care provider (DO/physician assistant/or Certified Registered Nurse Practitioner (CRNP)
- A 2-step TB Skin test or QuantiFERON TB Gold blood test OR T-SPOT blood test
- Documented evidence of Hepatitis B titer indicating evidence of immunity
- Documented MMR immunization titer indicating evidence of immunity
- Documented evidence of 2 Varicella titer indicating evidence of immunity
- Bevill State must certify to clinical agencies where students practice that each student has a negative drug screen. Fees for all drug screen testing must be paid by the student.
- Students are required to purchase the Bevill State clinical uniform.

Students must comply with any additional health requirements of clinical agencies. The College strongly encourages all students to be vaccinated for COVID-19, but it is not mandatory for attendance. However, third-party health sciences affiliates who partner with the College (i.e., hospitals, long-term care facilities, and other healthcare providers) may require students presenting inside their facilities to be fully vaccinated and provide proof of vaccination in order to participate in the clinical portion of the College's health science curriculum.

The College has no control over policies mandated by these clinical affiliates. The College is not requiring vaccination or proof of vaccination, but its third-party clinical affiliates might. The College wants to notify you that if you are unable to adhere to policies mandated by clinical partners, you may be unable to successfully complete courses which require clinicals.

Dismissal Policy

A dismissal from any Health Science program for disciplinary or unsafe client care will result in a student being ineligible for readmission to any Health Science program offered at Bevill State.

Health Requirements

SUR faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the SUR program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.

A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.

If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the SUR program immediately.

NOTE: Completers (Sterile Processing Technician): Certification may be taken through International Associate of Healthcare Central Service Material Management (IAHCSMM). A portion of the hands-on experience will be complete within the program. The remainder must be completed within 6 months of passing the provisional certification.

Sterile Processing Technology - Short Term Certificate

Item #	Title	Credits
ORI 107	STUDENT SURVIVAL SKILLS	1
	OAD 211 or MAT 101	3
BIO 201	HUMAN A & P I	4
BIO 202	HUMAN A & P II	4
SUR 150	Central Sterile I	4
SUR 151	Central Sterile II	3
SUR 152	Central Sterile Lab	3
	Total Credits	22

Surgical Technology

Program

Surgical Technology

Degree Type

Short-Term Certificate

Location

Sumiton Campus

The goal of Bevell State Community College's Surgical Technology Program is to produce knowledgeable graduates who have developed the essential behaviors of the profession, are prepared to successfully complete the National Board for Surgical Technology Certification Exam, and can perform as skilled entry-level surgical technologists. The program will accomplish this through education in the cognitive (knowledge), psychomotor (skills), and affective (attitude) learning domains. The program provides the qualified and motivated applicant with learning experiences that are supportive and responsive to individual needs. These experiences are facilitated by qualified faculty and/or preceptors and are designed to help students learn to apply theory to practice.

Admission Requirements

Applicants must possess a GED or high school diploma, complete all general application requirements for admission to the College and score at least a 4 in writing and 200 in math on the Accuplacer exam or have a 16 composite score on the ACT exam. Accuplacer test scores are waived for applicants with a grade of "C" or higher for English 101 and Math 116 or higher. Students must be in good standing at the College possessing an overall GPA of 2.0. There is also a separate Surgical Technology online application that must be completed when applying to the surgical technology program. Eligible students may be required to interview with the program director and faculty as part of the admissions process. Students are scored during the interview using a scoring rubric. All applicants will be notified by mail of admission decisions.

1. Clinical agencies/facilities require the College to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is positive, the student will be immediately dismissed from the SUR program.
2. If there is reasonable cause to believe a student is in violation of the institutional conduct code, such as observable changes in behavior, performance, appearance, or speech, the student will be dismissed from the SUR program immediately.
3. Certain clinical facilities utilized by the SUR program require criminal background checks declaring that the student has no criminal history. Upon conditional admission to the Surgical Technology program, a clear background check

will be required before registration in the Surgical Technology program will be complete. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check will result in the student being denied admission to the SUR program.

4. SUR faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the SUR program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
5. A student who is hospitalized for any existing health problem must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.
6. A completed health form must be submitted and cleared prior to registration. In addition, students must comply with any additional health requirements of clinical agencies.
7. All students must present verification of health insurance coverage prior to registration, as well as maintain this health insurance coverage throughout the program of study.
8. A dismissal from the SUR program will result in a student being ineligible for readmission to the SUR program or any other Health Science program offered at Beville State.

Clinical requirements per core curriculum:

The minimum number of clinical cases which must be completed is 120. Students are required to complete at least 30 cases in General Surgery. Twenty of these cases must be in the first scrub role. Students are required to complete at least 90 cases in various surgical specialties. At least 60 of these cases must be in the first scrub role and evenly distributed between a minimum of 5 surgical specialties. However, 15 is the maximum number of cases that can be counted in any one surgical specialty. The surgical technology program is required to verify through the surgical case log the student's progression in first and second scrubbing surgical procedures and the levels of difficulty as the student moves forward toward entry level graduate abilities. Diagnostic endoscopy cases and vaginal delivery cases are not mandatory. However, up to 10 diagnostic cases and 5 vaginal delivery cases can be counted towards the maximum number of second scrub role cases. Observation cases must be documented, but do not count towards the 120 cases.

Field of Concentration Courses

Item #	Title	Credits
ORI 107	STUDENT SURVIVAL SKILLS	1
SUR 107	SURGICAL ANATOMY & PHYSIOLOGY	3
SUR 100	PRINCIPLES OF SURGICAL TECHNOLOGY	5
SUR 102	APPLIED SURGICAL TECHNIQUES	4
SUR 103	SURGICAL PROCEDURES	5
SUR 104	SURGICAL PRACTICUM I	4
SUR 105	SURGICAL PRACTICUM II	5
SUR 106	ROLE TRANSITION IN SURGICAL TECHNOLOGY	1
SUR 208	SPECIAL TOPICS IN SURGICAL TECHNOLOGY	1
	Total Credits	29

Phlebotomy

Program
Phlebotomy
Location

Non-collegiate Award

Laboratory Phlebotomy courses are designed to train individuals to properly collect and handle blood specimens for laboratory testing and to interact with health care personnel, patients, and the general public. Phlebotomists are an important part of the laboratory team and are often the only part of the laboratory staff to see the patient. The courses are designed to prepare individuals to take the American Society of Phlebotomy Technicians (ASPT) certification exam.

Admission Requirements

Applicants must possess a GED or high school diploma and complete all general application requirements for the College. Unconditional admission to the College is required and original transcripts from all colleges attended must be in the Office of Student Services.

1. Students are expected to attend all classes for which they are registered. Students who are unable to attend class regularly, regardless of the reason or circumstance, should withdraw from that class before poor attendance interferes with the student's ability to achieve the objectives required in the course. Attendance is considered mandatory for successful completion of the phlebotomy course. Phlebotomy students that exceed 2 absences in either class and/or clinical may receive a grade of "F" for the course.
2. Faculty reserves the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform skills effectively.
3. A student who is hospitalized/treated for any existing health problem which may physically or emotionally impair their ability to provide safe and competent client care, must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.
4. Prior to beginning clinical experiences all of the following items must be verified by the Associate Dean of Health Science or designee. Clinical documents must be uploaded into Corporate Screening ImmunTrax portal (fees for clinical compliance documents must be paid by the student) and include:
 - American Heart Association Basic Life Support Provider (CPR) card
 - Physical examination form and Essential Functions form signed by a health care provider (DO/physician assistant/or Certified Registered Nurse Practitioner (CRNP)
 - 2-step TB Skin test or QuantiFERON TB Gold blood test OR T-SPOT blood test
 - Documented evidence of Hepatitis B vaccination (series of 3) OR titer indicating evidence of immunity
 - Documented MMR immunization vaccinations (series of 2) OR titer indicating evidence of immunity
 - Documented evidence of 2 Varicella vaccinations OR titer indicating evidence of immunity
 - Verification of Health Insurance coverage and maintain this health insurance coverage throughout the program of study
5. Students must comply with any additional health requirements of clinical agencies. The College strongly encourages all students to be vaccinated for COVID-19, but it is not mandatory for attendance. However, third-party health sciences affiliates who partner with the College (i.e., hospitals, long-term care facilities, and other healthcare providers) may require students presenting inside their facilities to be fully vaccinated and provide proof of vaccination in order to participate in the clinical portion of the College's health science curriculum.

The College has no control over policies mandated by these clinical affiliates. The College is not requiring vaccination or proof of vaccination, but its third-party clinical affiliates might. The College wants to notify you that if you are unable to adhere to policies mandated by clinical partners, you may be unable to successfully complete courses which require clinicals.

6. A background check will be required prior to enrollment in the program. The cost of the background check will be the responsibility of the student. Issues pertaining to a student's positive background check may result in the student being denied admission to the Phlebotomy program.
7. Upon completion of the course of study, students will be eligible but not required to take the ASPT certification exam.
8. Tuition is not covered by Federal Pell Grant, but may be covered by the G.I. Bill, Vocational Rehabilitation or a GED tuition waiver.
9. Bevill State must certify to clinical agencies where students practice that each student has a negative drug screen. Fees for all drug screen testing must be paid by the student.

Field of Concentration Courses

Item #	Title	Credits
MLT 101	PHLEBOTOMY CERTIFICATION	3
MLT 102	PHLEBOTOMY CLINICAL	4
	Total Credits	7

Medical Assisting Technology

Hamilton & Jasper Campuses

Medical Assisting Technology Degrees and Certificates

Medical Assisting Technology AAS

Program

[Medical Assisting Technology](#)

Degree Type

AAS Degree

Location

Hamilton & Jasper Campuses

This program is designed to teach the skills and knowledge necessary to become a certified medical assistant and obtain employment in a variety of healthcare facilities and clinics. Medical Assisting is an expanding profession currently in high demand. Recent changes in the delivery of health care have placed an emphasis on ambulatory care. This multi-skilled health professional is trained in clerical and medical office procedures, phlebotomy, EKG, basic patient care techniques and laboratory procedures.

Medical assistants perform routine administrative and clinical tasks to keep the offices and clinics of physicians, podiatrists, chiropractors and optometrists running smoothly. They are involved in direct patient care and assist the physician or other health professionals during patient examination.

Admission Criteria

1. Complete admissions requirements to the College. Must be in good standing with the College including minimum overall cumulative GPA 2.50.
2. Official transcripts from all colleges attended must be in the Office of Student Services by the program application deadline.

3. A complete application for the MAT program must be submitted online at the College's website.
4. Possess a minimum cumulative GPA of 2.50 on a 4.0 scale OR possess a minimum ACT composite score of 17. National or Residual ACT scores from residual testing are only valid from colleges within the Alabama Community College System. An ACT score must be uploaded with the MAT application.
5. If dual enrolled, student must possess a minimum high school GPA of 2.5. Eligibility is required for English Composition 1 (ENG 101) and Mathematical Applications (MTH 116). If dual enrolled, student must be eligible for both courses by their senior year.
6. Complete a physical examination AND meet the Essential Functions and technical standards required for the program. The Health Science Programs Essential Functions form must be signed by a Healthcare Provider prior to being assigned clinical rotations in the MAT program.
7. Upon conditional admission to the MAT program, a clear background screening and drug screening will be required before completion of clinical component of the program.
8. Upon conditional admission, applicant must provide verification of health insurance coverage, as well as maintain health insurance coverage throughout the MAT program.

A current American Heart CPR card at the Healthcare Provider Level is required prior to clinical placement or students can enroll for certification during the first semester of MAT curriculum.

Medical Assistant Technology - Program Policies

In order to continue in the MAT program, the student must:

1. Maintain a grade of "C" or better in all required general education and MAT courses and maintain a 2.0 cumulative GPA at current institution.
2. Complete all required general education courses according to the Alabama Community College System (ACCS) unless completed prior to admission. Any exceptions must be approved by the Associate Dean of Health Sciences or designee.
3. Maintain ability to meet essential functions for medical assisting with or without reasonable accommodations.
4. Maintain current CPR certification; American Heart Association (AHA) at the health care provider level.
5. Complete all MAT courses in the prescribed sequence. If a student withdraws or makes a "D" or an "F" in a MAT course, the student cannot progress in the MAT course sequence until the course is repeated successfully. Course repetition will be based on instructor and clinical availability and program resources.
6. Adhere to the Bevill State Conduct Code and the Code of Ethics for Professional Nurses. Health Science faculty reserves the right at any time to require the dismissal of any student whose conduct or clinical performance is regarded as unsatisfactory. In such situations, an "F" will be entered on the student's transcript. Students receiving an "F" for this reason will not be eligible for readmission into any Health Science program at Bevill State.
7. The Health Science faculty reserves the right to withdraw any student from the program if a clinical agency refuses to allow that student clinical experiences.
8. Submit a satisfactory health physical & immunization records upon admission. The TB skin test and flu vaccine annually.
9. Maintain health insurance coverage throughout the program.
10. Adhere to current program attendance policy.
11. Obtain the required Bevill State student uniform.
12. Complete the required program semester hours to qualify for graduation. Some variation is allowed to accommodate transfer credit for colleges on a quarter hour system. An overall 2.0 GPA is required for graduation. Requirements for graduation are outlined in the College Catalog.
13. Function within the scope of practice as defined by the Commission on Accreditation of Allied Health Education Programs (CAAHEP).
14. There shall be no auditing allowed for MAT classes.

Clinical Requirements

Prior to beginning clinical experiences all of the following items must be verified by the Associate Dean of Health Science or designee. Clinical documents must be uploaded into Corporate Screening ImmunTrax portal (fees for clinical compliance documents must be paid by the student) and include:

- a. American Heart Association Basic Life Support Provider (CPR) card
- b. Physical examination form and Essential Functions form signed by a health care provider (DO/physician assistant/or Certified Registered Nurse Practitioner (CRNP)
- c. A 2-step TB Skin test or QuantiFERON TB Gold blood test OR T-SPOT blood test
- d. Documented evidence of Hepatitis B vaccination (series of 3) OR titer indicating evidence of immunity
- e. Documented MMR immunization vaccinations (series of 2) OR titer indicating evidence of immunity
- f. Documented evidence of 2 Varicella vaccinations OR titer indicating evidence of immunity
- g. Verification of Health Insurance coverage and maintain this health insurance coverage throughout the program of study

Clinical Requirements

Students must comply with any additional health requirements of clinical agencies. The College strongly encourages all students to be vaccinated for COVID-19, but it is not mandatory for attendance. However, third-party health sciences affiliates who partner with the College (i.e., hospitals, long-term care facilities, and other healthcare providers) may require students presenting inside their facilities to be fully vaccinated and provide proof of vaccination in order to participate in the clinical portion of the College's health science curriculum.

The College has no control over policies mandated by these clinical affiliates. The College is not requiring vaccination or proof of vaccination, but its third-party clinical affiliates might. The College wants to notify you that if you are unable to adhere to policies mandated by clinical partners, you may be unable to successfully complete courses which require clinicals.

Dismissal Policy

A dismissal from any Health Science program for disciplinary or unsafe client care will result in a student being ineligible for readmission to any Health Science program offered at Beville State.

Health Requirements

1. Health Science faculty reserve the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The nursing faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the nursing program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform nursing skills effectively.
2. Clinical agencies/facilities require the school to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is non-negative, the student will be immediately dismissed from the nursing program.
3. A student who is hospitalized/treated for any existing health problem which may physically or emotionally impair their ability to provide safe and competent clinical care, must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.
4. A completed health form must be submitted to the Division Chair/Coordinator. In addition, students must comply with any additional health requirements of clinical agencies.
5. All students must present verification of health insurance as part of compliance certification, as well as maintain their health insurance coverage throughout enrollment in the nursing curriculum.

Tardiness

Regular and punctual attendance is required. A student who is not in the class/lab/clinical at its beginning will be counted tardy. Three tardies will count as one absence.

Attendance

It is the student's responsibility to be aware of the exact number of absences in each class. If absences exceed the number of times a class/lab/clinical meets per week, the student will be issued a grade of "F" in the course, subsequently, will prevent the student from progressing in the curriculum.

Grading Scale

Students may earn the following grades in medical assistant courses:

- A: 90 to 100
- B: 80 to 89
- C: 75 to 79
- D: 60 to 74
- F: 59 and below

Test scores are not rounded to the next whole number (i.e. 78.6 is 78.6). Only the final course grade is rounded – 0.5 or higher is raised to the next whole number.

Graduation

To receive a Short-Term Certificate or an Associate in Applied Science (AAS) degree in Medical Assisting Technology, a student must meet the following requirements:

1. File an application for graduation with the Office of Student Services.
2. Clear all obligations with the College.
3. Students must successfully complete required medical assistant technology curriculum with a grade of "C" (2.0 GPA) or better.
4. Must complete 25% of program requirements at BSCC.

Upon completion of the short-term certificate or associate in applied science degree program requirements students are eligible to take specific certification exams in phlebotomy and/or medical assistant exam.

MAT First Semester

Item #	Title	Credits
	MAT 100 OR OAD 103	3
	MAT 101 OR OAD 211	3
ORI 107	STUDENT SURVIVAL SKILLS	1
	Natural Science Elective	4
CIS 146	Computer Applications	3

MAT Second Semester

Item #	Title	Credits
	MAT 102 OR BIO 201	3-4
PSY 200	GENERAL PSYCHOLOGY	3
MAT 111	Clinical Procedures I for the Medical Assistant	3
MAT 120	Medical Administrative Procedures I	3
MAT 205	Clinical Specialties for Medical Assistants	4

MAT Third Semester

Item #	Title	Credits
EMS 100	CARDIOPULMONARY RESUSCITATION I	1
MAT 123	Medical Business Practices I	2
MAT 125	Laboratory Procedures I for the Medical Assistant	3
MAT 128	Medical Law and Ethics for the Medical Assistant	3
	MTH 116 or Higher	3

MAT Fourth Semester

Item #	Title	Credits
MAT 126	Medical Laboratory Practices	4
MAT 211	Clinical Procedures II for the Medical Assistant	3
MAT 216	Pharmacology for the Medical Office	4
ENG 101	ENGLISH COMPOSITION I	3

MAT Fifth Semester

Item #	Title	Credits
MAT 215	Laboratory Procedures II for the Medical Assistant	3
MAT 228	Medical Assistant Review Course	1
MAT 229	Medical Assisting Practicum	3
MAT 239	Phlebotomy Preceptorship	3
	Humanities/Fine Arts Elective	3
	Total Credits	69-70

Medical Assisting Technology STC

Program

Medical Assisting Technology

Degree Type

Short-Term Certificate

Location

Hamilton & Jasper Campuses

This program is designed to teach the skills and knowledge necessary to become a certified medical assistant and obtain employment in a variety of healthcare facilities and clinics. Medical Assisting is an expanding profession currently in high

demand. Recent changes in the delivery of health care have placed an emphasis on ambulatory care. This multi-skilled health professional is trained in clerical and medical office procedures, phlebotomy, EKG, basic patient care techniques and laboratory procedures.

Medical assistants perform routine administrative and clinical tasks to keep the offices and clinics of physicians, podiatrists, chiropractors and optometrists running smoothly. They are involved in direct patient care and assist the physician or other health professionals during patient examination.

Admission Criteria

1. Complete admissions requirements to the College. Must be in good standing with the College including minimum overall cumulative GPA 2.50.
2. Official transcripts from all colleges attended must be in the Office of Student Services by the program application deadline.
3. A complete application for the MAT program must be submitted online at the College's website.
4. Possess a minimum cumulative GPA of 2.50 on a 4.0 scale OR possess a minimum ACT composite score of 17. National or Residual ACT scores from residual testing are only valid from colleges within the Alabama Community College System. An ACT score must be uploaded with the MAT application.
5. If dual enrolled, student must possess a minimum high school GPA of 3.00. Eligibility is required for English Composition 1 (ENG 101) and Mathematical Applications (MTH 116). If dual enrolled, student must be eligible for both courses by their senior year.
6. Complete a physical examination AND meet the Essential Functions and technical standards required for the program. The Health Science Programs Essential Functions form must be signed by a Healthcare Provider prior to being assigned clinical rotations in the MAT program.
7. Upon conditional admission to the MAT program, a clear background screening and drug screening will be required before completion of clinical component of the program.
8. Upon conditional admission, applicant must provide verification of health insurance coverage, as well as maintain health insurance coverage throughout the MAT program.

A current American Heart CPR card at the Healthcare Provider Level is required prior to clinical placement or students can enroll for certification during the first semester of MAT curriculum.

Medical Assistant Technology - Program Policies

In order to continue in the MAT program, the student must:

1. Maintain a grade of "C" or better in all required general education and MAT courses and maintain a 2.0 cumulative GPA at current institution.
2. Complete all required general education courses according to the Alabama Community College System (ACCS) unless completed prior to admission. Any exceptions must be approved by the Associate Dean of Health Sciences or designee.
3. Maintain ability to meet essential functions for medical assisting with or without reasonable accommodations.
4. Maintain current CPR certification; American Heart Association (AHA) at the health care provider level.
5. Complete all MAT courses in the prescribed sequence. If a student withdraws or makes a "D" or an "F" in a MAT course, the student cannot progress in the MAT course sequence until the course is repeated successfully. Course repetition will be based on instructor and clinical availability and program resources.
6. Adhere to the Beville State Conduct Code and the Code of Ethics for Professional Nurses. Health Science faculty reserves the right at any time to require the dismissal of any student whose conduct or clinical performance is regarded as unsatisfactory. In such situations, an "F" will be entered on the student's transcript. Students receiving an "F" for this reason will not be eligible for readmission into any Health Science program at Beville State.
7. The Health Science faculty reserves the right to withdraw any student from the program if a clinical agency refuses to allow that student clinical experiences.

8. Submit a satisfactory health physical & immunization records upon admission. The TB skin test and flu vaccine annually.
9. Maintain health insurance coverage throughout the program.
10. Adhere to current program attendance policy.
11. Obtain the required Bevill State student uniform.
12. Complete the required program semester hours to qualify for graduation. Some variation is allowed to accommodate transfer credit for colleges on a quarter hour system. An overall 2.0 GPA is required for graduation. Requirements for graduation are outlined in the College Catalog.
13. Function within the scope of practice as defined by the Commission on Accreditation of Allied Health Education Programs (CAAHEP).
14. There shall be no auditing allowed for MAT classes.

Clinical Requirements

Prior to beginning clinical experiences all of the following items must be verified by the Associate Dean of Health Science or designee. Clinical documents must be uploaded into Corporate Screening ImmunTrax portal (fees for clinical compliance documents must be paid by the student) and include:

- a. American Heart Association Basic Life Support Provider (CPR) card
- b. Physical examination form and Essential Functions form signed by a health care provider (DO/physician assistant/or Certified Registered Nurse Practitioner (CRNP)
- c. A 2-step TB Skin test or QuantiFERON TB Gold blood test OR T-SPOT blood test
- d. Documented evidence of Hepatitis B vaccination (series of 3) OR titer indicating evidence of immunity
- e. Documented MMR immunization vaccinations (series of 2) OR titer indicating evidence of immunity
- f. Documented evidence of 2 Varicella vaccinations OR titer indicating evidence of immunity
- g. Verification of Health Insurance coverage and maintain this health insurance coverage throughout the program of study

Clinical Requirements

Students must comply with any additional health requirements of clinical agencies. The College strongly encourages all students to be vaccinated for COVID-19, but it is not mandatory for attendance. However, third-party health sciences affiliates who partner with the College (i.e., hospitals, long-term care facilities, and other healthcare providers) may require students presenting inside their facilities to be fully vaccinated and provide proof of vaccination in order to participate in the clinical portion of the College's health science curriculum.

The College has no control over policies mandated by these clinical affiliates. The College is not requiring vaccination or proof of vaccination, but its third-party clinical affiliates might. The College wants to notify you that if you are unable to adhere to policies mandated by clinical partners, you may be unable to successfully complete courses which require clinicals.

Dismissal Policy

A dismissal from any Health Science program for disciplinary or unsafe client care will result in a student being ineligible for readmission to any Health Science program offered at Bevill State.

Health Requirements

1. Health Science faculty reserve the right to require, at any time, proof of a student's physical, mental, and/or emotional health. The nursing faculty may require students to receive, at the student's expense, counseling and/or medical treatment in order to continue in the nursing program. If treatment is required, the student must provide documentation from the attending physician/primary healthcare provider of the student's ability to perform nursing skills effectively.
2. Clinical agencies/facilities require the school to provide evidence that student participants are not under the influence of drugs or alcohol. Students will be required, at their own expense, to have an initial drug screen at a time and place determined by the faculty prior to entering clinicals. In addition, random drug screens will be conducted throughout the curriculum. If a drug screen is non-negative, the student will be immediately dismissed from the nursing program.
3. A student who is hospitalized/treated for any existing health problem which may physically or emotionally impair their ability to provide safe and competent clinical care, must submit a statement from the physician/primary healthcare provider indicating ability to continue in clinicals and/or the program.
4. A completed health form must be submitted to the Division Chair/Coordinator. In addition, students must comply with any additional health requirements of clinical agencies.
5. All students must present verification of health insurance as part of compliance certification, as well as maintain their health insurance coverage throughout enrollment in the nursing curriculum.

Tardiness

Regular and punctual attendance is required. A student who is not in the class/lab/clinical at its beginning will be counted tardy. Three tardies will count as one absence.

Attendance

It is the student's responsibility to be aware of the exact number of absences in each class. If absences exceed the number of times a class/lab/clinical meets per week, the student will be issued a grade of "F" in the course, subsequently, will prevent the student from progressing in the curriculum.

Grading Scale

Students may earn the following grades in medical assistant courses:

- A: 90 to 100
- B: 80 to 89
- C: 75 to 79
- D: 60 to 74
- F: 59 and below

Test scores are not rounded to the next whole number (i.e. 78.6 is 78.6). Only the final course grade is rounded – 0.5 or higher is raised to the next whole number.

Graduation

To receive a Short-Term Certificate or an Associate in Applied Science (AAS) degree in Medical Assisting Technology, a student must meet the following requirements:

1. File an application for graduation with the Office of Student Services.
2. Clear all obligations with the College.

3. Students must successfully complete required medical assistant technology curriculum with a grade of “C” (2.0 GPA) or better.
4. Must complete 25% of program requirements at BSCC.

Upon completion of the short-term certificate or associate in applied science degree program requirements students are eligible to take specific certification exams in phlebotomy and/or medical assistant exam.

Medical Assisting Technology (MAT) - Short Term Certificate

Item #	Title	Credits
ORI 107	STUDENT SURVIVAL SKILLS	1
EMS 100	CARDIOPULMONARY RESUSCITATION I	1
	MAT 100 OR OAD 103	3
	MAT 101 OR OAD 211	3
	MAT 102 OR BIO 201	3-4
MAT 125	Laboratory Procedures I for the Medical Assistant	3
MAT 205	Clinical Specialties for Medical Assistants	4
MAT 215	Laboratory Procedures II for the Medical Assistant	3
MAT 239	Phlebotomy Preceptorship	3
	Total Credits	24-25